

# 轻量化项目协同管理平台

先把任务、会议、问题、风险和审批搬到线上，项目很快就能用起来。

适用对象 中小项目团队、首次使用平台的客户、专业服务团队和需要快速启动的项目组织。



从一个团队和一套基础业务开始，项目很快上线

## 客户常见的难题

不少项目希望先解决任务、会议、问题、风险、审批和基础文件管理，不想在启动阶段配置太多专业模块。

### 带来的改变

项目可以较快启用，团队先建立统一的工作方式。等实际需求清楚以后，再逐步增加专业功能。

## 平台怎么解决

### 01 团队和权限很快建好

建立项目组织、角色、人员和数据访问范围。

### 02 工作直接派到人

把会议决定、问题和工作要求交给具体责任人，并跟踪到关闭。

### 03 常用业务在线处理

管理会议、议题、风险、审批、项目文件和常用现场记录。

### 04 需要时再增加专业功能

先形成基础台账和报表，以后可以增加文控、施工、设计、成本或全过程产品。

## 一条代表性业务闭环

建立项目团队与权限

记录会议和决定

工作直接派到人

跟踪问题与风险

完成审批与关闭

需要时增加专业功能

→ 先选一个项目和一个团队开始使用，再根据实际需要逐步扩展。



# Lightweight Project Collaboration Platform

Move tasks, meetings, issues, risks and approvals online and get the project working quickly.

**BEST FOR** Small project teams, first-time platform users, professional service teams and projects that need a quick start.



Start with one team and the project can work online quickly

## A common project challenge

Many projects first need to manage tasks, meetings, issues, risks, approvals and basic files. They do not want a large specialist setup at the start.

### What changes

The project can start quickly with one way of working. Specialist functions can be added later as actual needs become clear.

## How INNOWERKS helps

### 01 Set up the team and access

Create the project organization, roles, users and data access scope.

### 02 Assign work to named owners

Turn meeting decisions, issues and requests into actions and follow them through closure.

### 03 Handle common work online

Manage meetings, issues, risks, approvals, project files and common field records.

### 04 Add specialist functions later

Start with basic registers and reports, then add document, construction, design, cost or lifecycle products.

## A representative workflow

Set up the team and access

Record meetings and decisions

Assign work to owners

Track issues and risks

Approve and close

Add specialist functions when needed



Start with one project and one team, then expand as the need becomes clear.